
MCGOVERN & GREENE'S CLE COURSE CATALOG

**All courses are designed for 1.0 CLE Credit Hours. Courses can be expanded or combined for additional credits. CLE credits pending approval by Illinois MCLE Board.*

ACCOUNTING & FINANCE CLASSES FOR ATTORNEYS

WHAT CAN A FORENSIC ACCOUNTANT DO FOR YOU?

Need help quantifying damages, proving fraudulent activity, or finding hidden assets? A forensic accountant can help you with any of those and much more. This class teaches attorneys about the types of services forensic accountants can provide and how they can help in both litigation and non-litigation scenarios.

THE BASICS OF FINANCIAL STATEMENT ANALYSIS

Financial statements are just a lot of numbers to most people. McGovern & Greene shows you how to find the information relevant to your case, and how to understand what it means. The course introduces the basic financial statements, their function, and where to find the juicy information you really want to know.

WHAT AM I LOOKING FOR ON THIS TAX RETURN ANYWAY?

Tax returns are some of the most complex documents you may ever have to try to understand. And they change based on whose return it is – an individual, a corporation, an S-corporation, a trust. McGovern & Greene will discuss where you can find the key data on all of these returns, including handouts for future reference.

QUANTIFYING & RECOVERING DAMAGES

PREPARING AND REBUTTING CLAIMS FOR ECONOMIC DAMAGES

This class addresses the fundamentals of economic damage analysis and discusses the information needed to effectively support a claim for economic damages. Also addresses effective ways to rebut unsubstantiated claims. Class touches on lost business profits, lost personal earnings, business devastation and intellectual property infringement damages.

IDENTIFYING ASSETS – HOW? WHEN? WHY?

So many key decisions you will make about your cases hinge on whether or not there are sufficient assets to cover the anticipated award. Determining the actual versus the stated assets can be very complex. This course discusses how people try to hide their assets and what can be done to identify them. It also addresses some of the ways that normally excluded assets may become fair game.

QUANTIFYING DAMAGES IN CONSTRUCTION CLAIMS

Construction projects often result in claims for damages by either the contractors or the owners. This class addresses (1) the various types of claims commonly made such as delay, disruption and differing site conditions; (2) common forms of damages such as lost labor productivity, cost escalation, extended general conditions, and unabsorbed overhead; and (3) various measurement approaches ranging from “total cost” to “measured mile”.

ACCOUNTING ISSUES IN DISCOVERY

PREPARING EFFECTIVE REQUESTS FOR PRODUCTION OF FINANCIAL RECORDS

You usually only get one bite at the apple when it comes to discovery, right? So, what are the top 10 financial records you absolutely need to request? McGovern & Greene will discuss these must haves, as well as the recommended language to make sure you get everything you need.

FORENSIC ACCOUNTANT: EXPERT OR CONSULTANT?

Forensic accounts aren't just experts. There are times when it makes more sense to hire one as a consultant, so attorney-client privilege still applies. McGovern & Greene discusses when you should bring a forensic accountant in on your case, how to decide if they should be a consultant or an expert, and how to work with them for an effective transition from consultant to expert when the time is right. This course includes a discussion of the implications of the changes to Federal Rule 26.

EFFECTIVELY DEPOSING YOUR OPPONENT'S FINANCIAL EXPERT

Deposing an expert of any flavor is a challenge for the non-expert. You have to properly phrase the questions using technical language, be able to spot subtle evasions, and recognize and take advantage when the opposing expert has opened a door. The best way to handle such a deposition is to use your own expert to help you prepare. This course will provide an overview of the types of questions that should be asked of financial experts, how to spot the assumptions relied upon and what their corresponding weaknesses may be, as well as general tactics and knowledge that you will need.

DUE DILIGENCE & FRAUD PROTECTION

FINANCIAL DUE DILIGENCE IN BUSINESS TRANSACTIONS/RELATIONSHIPS

Any major financial transaction involving ownership of a business requires thorough due diligence. What exactly is due diligence? Who performs it? What kind of information will be needed? Learn more about this demanding area and how you can help your clients maneuver through its financial and documentary minefield.

COUNSELING YOUR CLIENT ON HOW NOT TO BE A VICTIM OF INTERNAL FRAUD

These days everyone is trying to add value to their client relationships. One of the more unique ways is to provide vital information to your clients on steps that they can take to deter internal fraud in their organization. Learn some basic suggestions that you can make to help your client while reinforcing the fact that you are always there to help.

COMPUTER FORENSIC CLASSES

COMPUTER FORENSICS AND E-DISCOVERY – THEY AREN'T THE SAME

Once computers and electronic data become involved, everything seems to get more complicated. Learn the difference between e-Discovery and computer forensics, the goals and limitations of each, and how to determine which is right for your situation.

WHAT IS ELECTRONIC EVIDENCE AND HOW DO YOU PRESERVE IT?

Electronic evidence is a very tricky field. If not handled properly it can become useless, leaving you without the evidence you need, or perhaps with charges of having destroyed evidence. This course will take you through the basic steps you and your client will need to take to make sure that all electronic records that may be used as evidence are properly handled.

USING E-MAIL IN CIVIL DISCOVERY

Many people continue to assume that their e-mail communications will remain private. As a result, there is often a wealth of information and possible evidence that can be gleaned from e-mail communications. M&G takes this opportunity to discuss methods for making the most of e-mail in your civil discovery process, including data mining, data recovery, and other techniques.